

**Coastal Bend College
Simon Michael Art Gallery**

Exhibition Contract: _____

Exhibitor(s): _____

Address: _____

Email: _____

Phone #: _____

Exhibition Dates: _____

Reception: _____
(optional) CBC provides refreshments

Delivery Date(s): _____

Pickup Date(s): _____

Security:

CBC provides full coverage insurance for each show from opening to closing dates, excluding storage and transportation time. All reasonable precautions will be taken to secure the exhibition, gallery gates are locked at night and the visual arts secretary monitors the gallery.

Sales:

Sales are encouraged. The consignment fee for sales through the CBC gallery is 25%. This fee is used to defray operating expenses and services provided.

Exhibition Announcement:

CBC prints and mails approximately 700 invitations as a service to the artist. The artist is given 200 invitations for their personal use.

Exhibition Inventory:

The artist agrees to provide a complete inventory including prices of work to be included in the exhibition three weeks prior to the exhibition.

Transportation & Shipping:

The artist is responsible for all expenses incurred during transportation and/or shipping of the exhibition.

Honorarium:

An honorarium of \$150 may be provided to exhibiting artist(s) who presents a slide lecture on the day of the opening reception for the exhibit.

P.R. Materials:

The artist agrees to supply 3-5 high contrast, professional quality, glossy, black and white photographs of work to be included in the exhibition, two months prior to the exhibition. These should be studio photographs of the work only. Other materials needed include an artist's statement, resume, biographical and professional information helpful for publicity. **Emails also okay!**

I understand and agree to observe the above stated conditions and dates:

Artist's signature: _____

Date: _____

Gallery Curator Signature: _____

Jayne Duryea

Date: _____

Coastal Bend College

Dimensions: 27' x 27'

Running Wall Space: 90'

Ceiling Height: 16' to 20'

Lighting: Filtered Daylight & Track Lighting

Wall Surface: Egyptian Cotton

Sculpture Stands:

2 - 12" x 12" x 36"
2 - 12" x 22" x 40"
2 - 12" x 12" x 42"
2 - 18" x 18" x 36"
2 - 18" x 18" x 40"
2 - 18" x 18" x 42"
2 - 22" x 22" x 36"
2 - 22" x 22" x 40"
2 - 22" x 22" x 42"
Total 18

18 - Plexiglass Cubes for Sculpture Stands - VITRINE

3- Display Cases (two with lights) for announcements

Hand Truck