

Coastal Bend College Faculty Credential Guidelines and Standards

CBC Compliance Review Broad (August 2014)
Coastal Bend College Board of Director Approved (September 17, 2014)

These guidelines and standards for faculty credentials are based on The Southern Association of Colleges and Schools-Commission on Colleges (SACS-COCS) guidelines (Section 3.7.1).

The following minimum academic credentials are required to teach in each respective field of study:

- 1a. **To teach academic transfer courses**, a faculty member must hold the following credentials:
 - A master's degree in the teaching discipline,
 - A master's degree in any discipline, with 18 graduate hours in the teaching discipline.
- 1b. **To teach EDUC 1300 (CBC's Learning Frameworks course)** a faculty member must hold a master's degree in any discipline, AND have college or specialized training relevant to the course. A permanent copy of the EDUC 1300 Certificate of Completion will be retained in the faculty members personnel file housed in the Human Resources office.
2. **To teach occupational/technical courses**, including the basic computation/communication skills courses, a faculty member must hold a degree or credit hours earned at an institution accredited by an accreditor recognized by the Texas Coordinating Board or its foreign equivalent, and have the following credentials:
 - A bachelor's degree in the teaching discipline,
 - A minimum of an associate's degree AND provide demonstrated competencies in the discipline/field (examples include work experience, licensure, certification, honors and awards, continuing education continuous documented excellence in teaching and other demonstrated competencies and achievements that contribute to effective teaching and positive student learning outcomes). This documentation will be retained in the faculty member's personal file housed in the Human Resources office.

3. To teach developmental courses, a faculty member must hold the following credentials:
 - A bachelor's degree in a related discipline and have teaching experience in a related discipline.
 - A bachelor's degree in a related discipline and have six graduate credit hours or 100 professional development hours in developmental education.
4. To teach certificate-only, credit or non-credit, courses, a faculty member must hold the following credentials:
 - An associate's degree with demonstrated competencies in the discipline/field
 - Have college or specialized training AND provide documented work experience in the field, or, where appropriate, documentation of licensure or certification in the field.