Receive 1098-T's Electronically

** For fastest receipt of the 1098-T, please follow the steps below. **

1. Log in via **Cougar Den**: User Name = First Part of CBC Email & Password = CBC ID

2. Once you have successfully logged in, find **“Campus Applications”** in the Blue Box on the right hand column; click on **“Student Self Service”**

3. Click **Student Finance**

4. Click **Make a Payment**

5. Click **Continue to Payment Center**

6. When the **TouchNet** page loads, a **Paperless 1098-T option box will pop up**. If you wish to receive your 1098-T electronically, select **Accept Consent**.

** Once the 1098-T's are uploaded, you will receive an email indicating the 1098-T may now be downloaded. **