



# Coastal Bend COLLEGE

## ADD / DROP FORM Date \_\_\_\_\_

Beeville • Alice • Kingsville • Pleasanton  
3800 Charco Road, Beeville, TX 78102 • (361) 358-2838

OFFICIAL USE ONLY	
Credits before transaction	_____
Credits after transaction	_____
School Term	_____
Processed by	_____

- Severe Illness
- Student's Care of a Sick/Injured Person
- Death of Family Member
- Active Duty Service
- Work Schedule Conflict
- Extenuating Circumstances

Student's Name \_\_\_\_\_  
(Please Print / Use Ball Point Pen)

Student's Signature \_\_\_\_\_ ID # \_\_\_\_\_ Phone \_\_\_\_\_

### ADD

Course Prefix/ Course # / Section #	Instructor's Signature

### DROP

Course Prefix/ Course # / Section #	Instructor's Signature

Receiving Financial Aid / Loans  Yes  No Receiving VA Benefits  Yes  No Dual Credit Student  Yes  No High School \_\_\_\_\_

Financial Aid Rep. Signature \_\_\_\_\_

Advisor \_\_\_\_\_ Signature \_\_\_\_\_  
(Please Print)

Reason for Change \_\_\_\_\_

Under section 51.907 of the Texas Education Code, "an institution of higher education may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education."

#### WARNING TO STUDENTS

Dropping courses may affect a student's status in regard to financial aid, scholarships, campus residency, V.A. benefits, and/or funding from other agencies (WIA, TRC, etc.). Minimum requirements to maintain eligibility vary for each of those listed. This form must be submitted to the Registrar's Office by the add/drop deadline for the specific semester.

Rev. 10/18 Coastal Bend College does not discriminate on the basis of race, creed, color, national origin, gender, age, or disability.

**White** - Registrar    **Gold** - Financial Aid Office    **Blue** - Instructor    **Canary** - Business Office    **Pink** - Student

Form is protected by FERPA (Coastal Bend College Policy FB (LEGAL) & FJ (LOCAL)) & may not be copied or disbursed without written permission of Registrar.