

CHAIRPERSON:		
DATE: March 8, 2017	TIME: 11am	PLACE: Dirk's 119
RECORDER: Tim Skaife		PREVIOUS MEETING: November 17, 2015

MEMBERS PRESENT

Dickie Garcia	Ludie Tyran
Julia Garcia	Travis Conn
Tami Gapinski	Tim Skaife
Sara Suarez	Erin Ferron
Tiffany Zapata	Lindsey Bernal
Kim Stillman	Barbara Lewis

AGENDA	DISCUSSION~ACTION~INFORMATION	RESPONSIBILITY
Call to order	Mr. Skaife called meeting to order at 11:00am, welcoming all in attendance	Tim Skaife
Selection of Committee Chair	With the retirement of J.V. Cabral, it is necessary to select a new chair. Dickie Garcia was nominated and elected.	Tim Skaife
Review of Minutes	Motion to accept minutes as with corrections motion was seconded and approved.	Dickie Garcia
JRCERT Accreditation Update	The following updates regarding JRC accreditation were presented: 1. The program is currently completing its interim report. This is the report due at the four year mark after receiving full accreditation. 2. The change regarding students gaining clinical experience in mammography was discussed. The JRC will now allow students to gain clinical experience in mammography even if this option is not available to male students. The basis of this decision was that not allowing females to gain the experience could possibly deprive them of an employment opportunity.	Tim Skaife
Curriculum Update	In response to concerns raised by the committee regarding dropping Medical Terminology from the curriculum, the committee was informed of a solution to the dilemma. At present all CBC students declare an AS or an AA degree. Declaring the AAS for Radiology is only done for those students in the program, not those individuals trying to enter the program. This is done because of financial aid. Financial aid will only pay for course in a student's declared major. By declaring an	Tim Skaife

	<p>AA or AS degree student's options for course selection are only limited by what is offered. Students interested in Radiology are encouraged by the counseling department and other academic departments to take medical terminology if they are interested in any of the allied health programs. In support of this, the radiology program is giving one point on the admission process for individuals that have completed medical terminology. Medical terminology is not required for admission into the radiology program but for those that have the credit, the program will give the one point on the admission's worksheet. This information is given to prospective students at the radiology information sessions and is also stated on the CBC Radiology webpage. The positive is that most applicants for the program now have completed medical terminology.</p>	
<p>Mission Statement Goals Assessment</p>	<p>The assessment plan for 2015-16 was presented to the committee. The minutes from the Assessment Committee meeting were also presented. Discussion on the assessment plan and data centered on the ARRT pass rate, which has improved. Discussion at this time was also about the outcomes from the action plan the program developed after the pass rate dropped below 75%. The committee was given a detailed report of each item's outcomes from the action plan. The recommendation from the assessment committee is to accept the mission statement, goals and assessment plan and its outcomes. The advisory committee agreed with the assessment committee. The mission, goals and assessment plan and its outcomes were approved by the committee.</p>	<p>Tim Skaife</p>
<p>Clinical Update</p>	<p>Ludie Tyran updated the committee on clinical education. Clinical education is going well. The committee members are satisfied with student learning. Ms. Tyran did present concerns to the group for discussion.</p> <p>1. Some techs are not willing to work with students. Everyone agreed that if a tech does not want to work with a</p>	<p>Ludie Tyran</p>

	<p>student we do not want to force them into working with students. However, there are those techs that simply do not work well with students. They are not encouraging students to learn. The concern of the program is that we discuss this with students, about how they must be more assertive and look more for what needs to be done. They cannot wait for a tech to tell them, they need to learn to be on top of what is needed to be done. Input from the group concerning how to get students to be more reliable in this regard in clinical was asked for.</p> <p>2. The second concern was students thinking that they have the option of refusing to do exams. When a tech asks a student if they want to do an exam, some students have said no. Discussion followed with possible solutions. The best solution was do not give students a choice, give them a directive. For example, Don't ask a student if they want to do an exam but rather tell the student there is an exam to be done. The Cis from the site all agreed to follow this approach.</p>	
Employer Surveys	Employer surveys were completed by the institutions present. The employer survey will be sent to the two that were not in attendance.	Dickie Garcia
RAC Recommendations/Feedback	<p>The committee was asked for input; what could the program do better, what could we improve upon. After discussion two items were presented to the program.</p> <p>1. The first was from student representatives on the committee. Students asked the clinical facility directors if they would be able to stage a mock interview for the students at their facility. A short interview of maybe 5-10 minutes. The rationale was that the mock interviews conducted at the college were more about interview appearance and etiquette while the interviews at clinical could be more from the perspective of what a department director is looking for. The department directors present all agreed to conduct these interviews for students at their facility.</p> <p>2. The second item was in regards to facilities that are not able to attend the</p>	Dickie Garcia

	<p>meeting because of staffing concerns and workload. It was asked if the program could provide access to others via a conference call setup. That way individuals from the clinical sites could participate also. The program will look into providing this service. Another option is the college has a program called "Life Size" where we can use internet connections to attend a meeting. The program will investigate the options available and have something available for the next meeting.</p>	
Adjournment	Motion was made to adjourn, motion was seconded and approved at 12:15pm.	Committee
CHAIRPERSON SIGNATURE:	<i>Dickly James</i>	DATE: <i>5-26-17</i>