

## FERPA Release

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

CBC ID \_\_\_\_\_

I give permission for Coastal Bend College to release all records listed to the recipient(s) list below:

**Authorization to release Educational Information** (*valid for one year from date of signature*)

### ALL RECORDS

**Academic Records** – includes courses taken, grades received, GPA, academic progress, honors, transfer credit award and degrees awarded

**Admissions** – includes date of application, program selection, documents received, documents pending, date of admission, admission status and conditions of admission

**Business Office** – includes tuition and fees, financial aid holds mailing and filing address, payment plans, accounting statements, collections information and debt information

**Financial Aid** – includes all general financial aid information, please note that dollar amounts cannot be discussed over the phone

**Registration** – includes current enrollment, dates of enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended and mailing address information

**Testing** – TSI scores results – (Fall 2013 to present)

### Release 1

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Release  ALL  Check all that apply

Release for . . .

Academic Records

Admissions

Business Office

Financial Aid

Registration

Testing

**Release 2**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Release  ALL  Check all that apply

Release for . . .

Academic Records  Admissions  Business Office

Financial Aid  Registration  Testing

**Release 3**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Release  ALL  Checked all that apply

Release for . . .

Academic Records  Admissions  Business Office

Financial Aid  Registration  Testing

**Release 4**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Release  ALL  Check all that apply

Release for . . .

Academic Records  Admissions  Business Office

Financial Aid  Registration  Testing

\_\_\_\_\_  
Signature Date

**Please mail, fax, or scan and email the form to:**

Coastal Bend College  
Admissions/Registrar’s Office  
3800 Charco Road  
Beeville, TX 78102

Fax: 361-354-2254  
Email: [admissions@coastalbend.edu](mailto:admissions@coastalbend.edu)

*Coastal Bend College does not discriminate on the basis of race, creed, color, national origin, gender, age or disability.*

*Form is protected by FERPA (Coastal Bend College Policy FB (LEGAL) & FJ (LOCAL)) & may not be copied or disbursed without written permission of Registrar.*