



## Office of Disability Services Equipment Loan Agreement

### Student Information:

Semester: \_\_\_\_\_ CBC ID# \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

CBC Location (Please Check One): \_\_\_\_\_ Alice \_\_\_\_\_ Beeville \_\_\_\_\_ Kingsville \_\_\_\_\_ Pleasanton

### Equipment Information:

Item Description: \_\_\_\_\_

Item Serial or Tag# \_\_\_\_\_

### Terms of Equipment Loan

CBC requires students to handle borrowed equipment with care. Students must return equipment at the end of each semester. If the equipment is returned damaged, lost, or not turned in a timely manner, the student's account will show an outstanding balance resulting in the cost for the equipment. Non-payment will result in a hold being placed on the account which could affect the student's inability to access grades, register and graduate.

**\*\*\*Disability Services reserves the right to demand the return of equipment at any time.\*\*\***

### Agreement:

I have read and understand the terms of this equipment loan.

Date Checked out: \_\_\_\_\_ Due Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Disability Services Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

### Equipment Return Information (Office use only)

Date Returned: \_\_\_\_\_ Received By: \_\_\_\_\_

Was equipment returned in original state? \_\_\_\_\_ Yes \_\_\_\_\_ No

If no, describe: \_\_\_\_\_