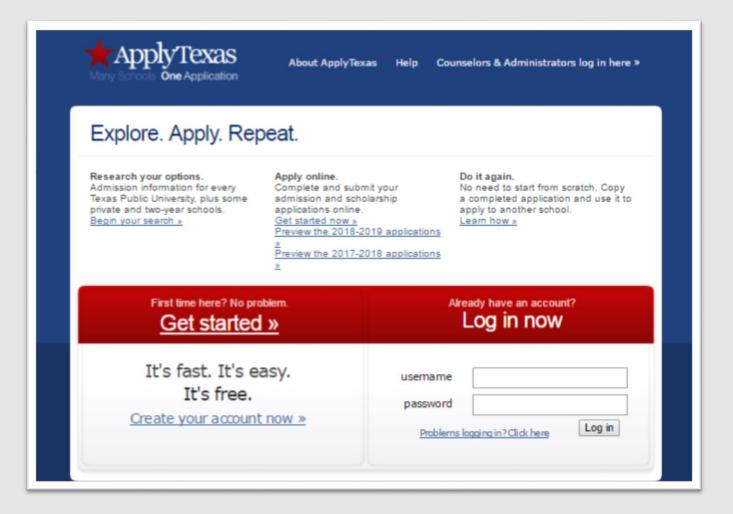


Creating an ApplyTexas Account

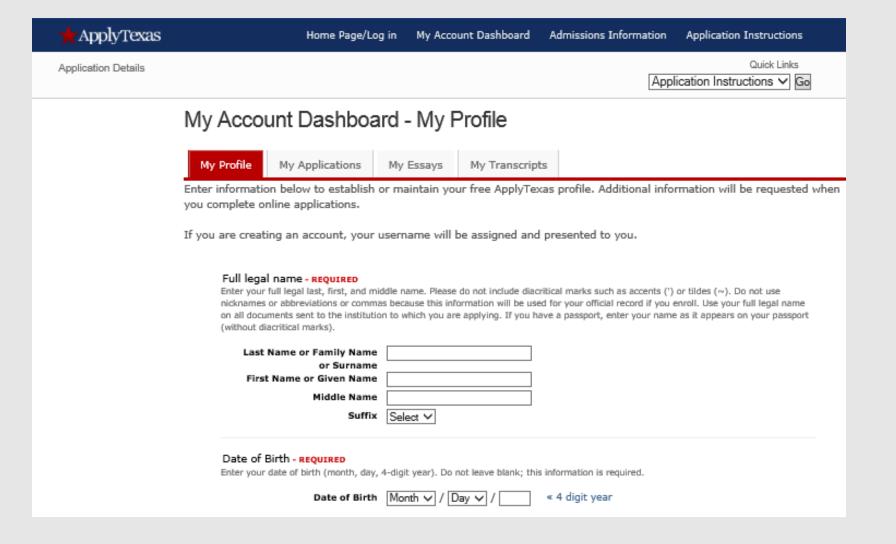
2018-2019

Create an account on the ApplyTexas application website: https://www.applytexas.org



Learn more about ApplyTexas by reading through the links on the sign-in screen before creating an account

Click on "Create your account now" to begin.



Enter your legal name: Last, First, and Middle as it appears on your birth certificate, passport, or other legal document.

Do not use nicknames or abbreviations.

Use the pull-down menu to select the month and day of your birth and type in the year.



Enter your city of birth.

Select a State/Possession/Province <u>only</u> if you were born in the U.S. or Canada. Otherwise, leave the field set as "Select One" and select your country of birth.

Use the pull-down menu to select your current grade level.

If you are a U.S. Citizen, answer "yes" and continue to the next question.

If you are not a U.S. citizen, additional questions will appear so that you can tell us more about your citizenship and residency.

Complete this section before you advance to the next question.

	○ Yes ○ No
Are you a U.S. Citizen? - REQUIRED	
	○ Yes
Non-U.S. Citizens	
Of what country are you a citize	en?
Citizenship country	Select a country if not U.S.
Do you hold Permanent Resider If Yes, please submit a copy of	nce status (valid I-551) for the U.S.? both sides of the card.
	○ Yes ○ No ○ Not Applicable
If "Yes", date permanent reside	nt card issued with 4-digit year:
Permanent resident	Month V / Day V /
card Alien Number	
	permanent resident, do you have an application for permanent with the U.S. Citizenship and Immigration Services (USCIS)?
(If "Yes," submit a copy of your	Notice of Action from the USCIS, form I-797C.)
	○ Yes ○ No ○ Not Applicable
Non U.S. Citizen, Non U.S. Peresident, country of legal perma	ermanent Resident Information: If you are not a U.S. citizen nor permanent anent residence:
Country of legal perm residence	Select a country if not U.S.

Are you a U.S. Citizen? - REQUIRED

Email address - REQUIRED Please make sure to use an email address that allows you address. Some school email accounts do not allow students	 o receive information from ApplyTexas and the schools to which you are applying without a valid email aren't sure, check with your school counselor.
E-mail address	
Confirm E-mail address	« Please re-type email address: do not copy/paste.
This email is correct and I have access to it.	

We recommend that you use a <u>personal</u> email address on your ApplyTexas account as some school districts have security settings that will not allow students to receive emails from senders outside the district.

The email address you enter on your profile will become your ApplyTexas account username. It will also be used by ApplyTexas and colleges and universities to communicate with you.

Please check the box below the email address to confirm that you have access to the email address you entered.

Street Address line 1	« address only - do not re-enter your name. Include apartment number, if you
Street Address line 2	« use only if street address line 1 is too long
City	
State/Possession/Province	Select one « for U.S. or Canadian addresses only
Postal/Zip Code	« do not include dashes
Country	Select a country if not U.S.
hyrical Address (current etreet address where you	regide if different from above)
Physical Address (current street address where you your Physical Address is the same as your Permanent Address,	
	leave this question blank.
your Physical Address is the same as your Permanent Address	
your Physical Address is the same as your Permanent Address, Street Address	leave this question blank.
your Physical Address is the same as your Permanent Address Street Address Street Address line 2	« if different from permanent address. Include apartment number, if you have « use only if street address line 1 is too long
your Physical Address is the same as your Permanent Address Street Address Street Address line 2 City	* if different from permanent address. Include apartment number, if you have * use only if street address line 1 is too long Select one * for U.S. or Canadian addresses only
your Physical Address is the same as your Permanent Address. Street Address line 2 City State/Possession/Province	Select one * if different from permanent address. Include apartment number, if you have * use only if street address line 1 is too long * for U.S. or Canadian addresses only * do not include dashes

A permanent address is required for setting up an ApplyTexas account and it is important that it be complete and correct, including an apartment number if applicable.

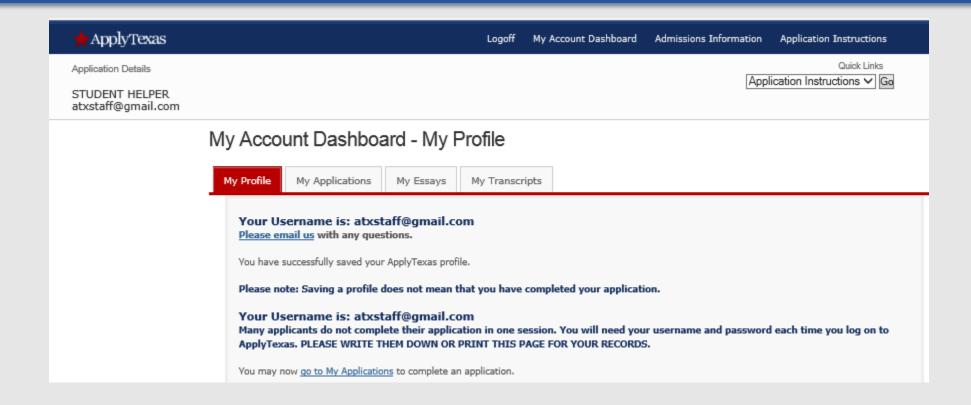
The State/Possession/Province field is used only for U.S. and Canadian addresses.

A physical address is needed only if it is different than your permanent address.

	Password		
Confi	rm Password		
	754		
I'm not a robot			
	reCAPTOHA Privacy - Terms		

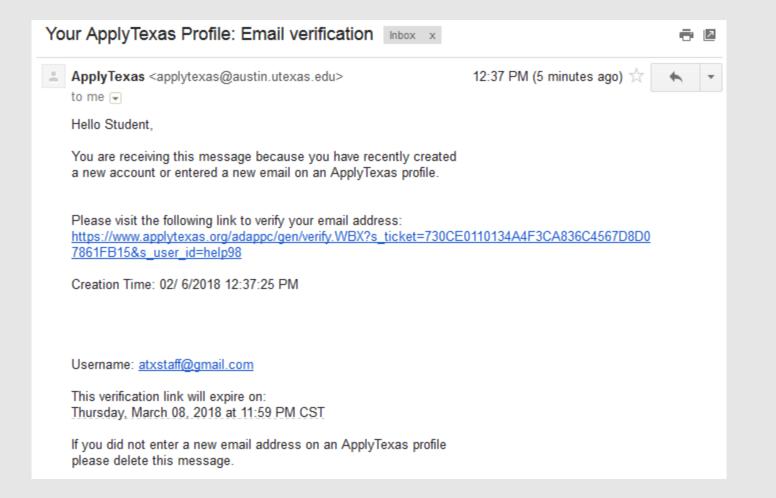
Enter and confirm the password you want to use on the site.

We have added a reCAPTCHA to our profile so that the application may not be accessed by bots. If you do not see the checkbox, try switching to a different internet web browser and try again. The box must be checked before the profile may be saved.



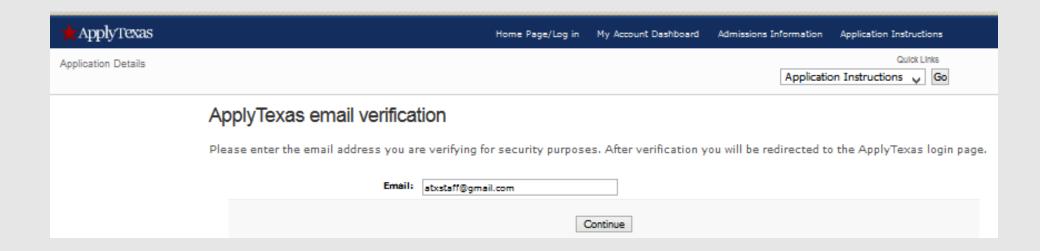
After you successfully save your profile, you will see a message at the top of the page that shows your username (the email address you entered on your profile).

To create an application from this screen, use the "go to My Applications" link. To create an application later, use the website address, https://www.applytexas.org.



After a new account is created or a profile email address is changed, ApplyTexas will send an email asking you to verify the email address.

Click on the blue link in the body of the email to do the verification.



Enter your email address and click on "Continue".

You'll be routed to the application site to begin the application process.

To create an application later, use the website address, https://www.applytexas.org.

Questions?

Contact the application help desk, applytexas@austin.utexas.edu

