I understand the equipment (hardware and software) listed below is the property of Title V Coastal Bend College and is available for my use only when checked out. By signing this Laptop Loan Agreement, I am responsible for any damage or loss incurred to the equipment while in my possession. Any damage to the equipment will be assessed upon the date the equipment is returned. If the equipment is lost/not returned, I will be charged for the full replacement value of the item(s). The total cost for violating these terms will be deducted from any financial aid credit balance that may exist on your account or a hold placed on registration until the amount is paid in full to Cooperative Title V “Celebrando Educación.” I also understand that Title V Staff may contact law enforcement officials to assist in acquiring the laptop if it is not returned on time.

Furthermore, I understand that:
- although this laptop has Wi-Fi capabilities, internet service was not purchased. I can only access the internet where Wi-Fi is available.
- the program Smart Shield will erase all of my files once the laptop is turned off; therefore, I will save my files to an external source (USB flash drive, CD, cloud, etc.) because these files will be irretrievable.
- that only authorized state owned software will be used on College-owned PC’s. This will ensure that only valid, licensed software is installed, and will minimize the proliferation of computer viruses.
- I am solely responsible for the laptop. I agree to return the laptop IN PERSON by this date ____________.
- I may check out the laptop for one week at a time.
- if the laptop is returned late, I cannot check out any laptop for the remaining of the current semester.
- if the laptop has new programs installed, I cannot check out any laptop for the current or following semester.

Student Signature: ___________________________  Check-out Date: ______________  Return Date: ____________

Individual Issuing Laptop: ___________________________  Condition at Check-out: ___________________________

Individual Accepting Return: ___________________________  Condition upon return: ___________________________

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item</th>
<th>Replacement Cost</th>
<th>CBC Tag #</th>
<th>Serial #</th>
<th>✓ Check out</th>
<th>✓ Check in</th>
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<tbody>
<tr>
<td>1</td>
<td>Dell Vostro 3555 Laptop (Includes: Dell CD Drive, 3 USB Drives, SD/MMC/MS Drive, Adapter/Power Cord, Speaker connection, &amp; Headphone connection)</td>
<td>$826</td>
<td></td>
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<tr>
<td>1</td>
<td>Dell Professional 16” Business Case</td>
<td>$44</td>
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<tr>
<td></td>
<td>Software: Windows 7 Enterprise, Office 2010 Professional, MacAfee, Adobe Reader, Java, Flash, &amp; Smart Shield</td>
<td>Windows 7: $300.00  Office 2010: $200.00  Smart Shield $33</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total: $1403

Funded by the Title V Cooperative Grant “Celebrando Educación,” a federal grant of the U.S. Department of Education.
In accordance with Federal law, the Title V Cooperative Grant does not discriminate on the basis of race, creed, color, national origin, sex, age, or disability.