

MEETING AGENDA

Location: [TEAMS](#)

Date: Friday December 5, 2025

Time: 12:00 PM

AGENDA DETAILS

I. INTRODUCTIONS

II. NEW BUSINESS

- a. Proctoring Software Issue
- b. Confirmation on Spring Dates
- c. Monthly Recap Feedback

III. OLD BUSINESS

- a. A.I Blackboard Tools (extend leadership lunch invite to Director of IT?)
- b. Distance Learning room issues
- c. OER

IV. CONCLUSION

- a. Regular meetings the 2nd Friday of each month: 10/10/2025, 11/14/2025, 12/12/2025, 2/13/2025, 3/13/2025, 4/10/2025, 5/8/2025