

**COASTAL BEND COLLEGE**  
**INSTALLMENT PLAN TERMS & CONDITIONS**

By signing up for an installment plan, student agrees to all of the following terms and conditions:

1. Any student who fails to make full payment of tuition and fees, including any incidental fees, by the due date may be prohibited from registering for classes until full payment is made. A student who fails to make payment prior to the end of the semester may be denied credit for work done that semester.
2. Any student who withdraws or drops will still owe the full amount of the promissory note. Any refund due (I.E. tuition or bookstore refund) will be applied to the note, the student will still be responsible for any remaining balance.
3. Any student who fails to make installment payments by the due dates will be charged a **\$15.00 late payment fee for each late payment.**
4. Any student who fails to make full payment of the promissory note by the end of the semester may be turned over to a collection agency. Collection agency fees will be added to the amount owed.
5. Any student on an installment plan will not be eligible for early registration for the next term until the balance is paid in full.