

## MEMORANDUM

**TO:** Mr. Jeff Massengill, Board Chair  
Trustees

**FROM:** Dr. Cesar Maldonado, Interim President

**CC:** Dixie Lytle, Dir Human Resources/Title IX Coordinator  
Amanda Ramirez, Dir Marketing & Public Relations  
CM25-038, T.X

**DATE:** June 30, 2025

**SUBJECT:** **Chief Executive Officer Report Under Tex. Educ. Code § 51.253(c)  
September 1, 2024 through May 31, 2025**

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Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252 concerning "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary report<sup>1</sup> (included as Exhibit A) includes all of the required reporting information to the Coastal Bend College Board of Trustees for the 2024-2025 academic year, as of May 31, 2025. The summary data in Exhibit A is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories listed in Exhibit A may not add up to the totals as listed in sub-categories.

The summary report is also posted on the Coastal Bend College Title IX Webpage in accordance with the public reporting requirements under TEC, Section 51.253(c).

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the purposes of compliance with this specific report.

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<sup>1</sup> When identifiable, duplicate reports were consolidated and counted as one report in the summary, and confidential employee reporting is noted as a sub-set to the total number of reports received.

**Exhibit A**  
**Summary Report**  
**2024-2025 Academic Year**  
**September 1, 2024 – May 31, 2025**

<b>Texas Education Code, Section 51.252</b>	
<b>Number of reports received under Section 51.252</b>	<b>4</b>
Number of confidential reports <sup>2</sup> under Section 51.252	0
Number of investigations conducted under Section 51.252	3
Disposition <sup>3</sup> of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation <sup>4</sup>	0
b. Concluded, with Employee Disciplinary Sanction	0
c. Concluded, with Student Disciplinary Sanction	0
d. <b>SUBTOTAL</b>	<b>0</b>
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process <sup>5</sup>	<b>1</b>

<b>Texas Education Code, Section 51.255</b>	
<b>Number of reports received that include allegations of an employee’s failure to report or who submits a false report to the institution under Section 51.255(a)</b>	<b>1</b>

<sup>2</sup> “Number of confidential reports” is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling Center, Student Health Center, Victim Advocate for Students, or Student Ombuds).

<sup>3</sup> “Disposition” means “final result under the institution’s disciplinary process” as defined in the Texas Higher Education Coordinating Board’s (THECB) rules for TEC, Section 51.259 [See 19 Texas Administrative Code, Section 3.6(3) (2019)]; therefore, pending disciplinary processes will not be listed until the final result is rendered.

<sup>4</sup> “No Finding of a Policy Violation” in this section refers to instances where there is no finding of responsibility after a hearing or an appeal process; investigations completed with a preponderance of evidence not met are excluded, because it would not have moved forward into a disciplinary process.

<sup>5</sup> The institution may have determined “not to initiate a disciplinary process.” The reasons for not initiating a discipline process can include, but are not limited to: case dismissal; insufficient information to investigate; confidential employee reporting (no identifiable information); the respondent’s identity was unknown or not reported; the respondent was not university-affiliated; the complainant requested the institution not investigate the report; informal resolution was completed; investigation is ongoing; or investigation was completed with a preponderance of evidence not met.